



Background

It is important that public recognition be given to board and staff members that are committed to improving educational programs and student welfare within the division.

Procedures

1. Awards and recognitions will be presented for the following:
 - 1.1 Completion of the first year of service with the division.
 - 1.2 Long service.
 - 1.3 Retirement.
 - 1.4 Meritorious service.
 - 1.5 Attendance and/or community involvement.
2. Awards for board members will be as follows:
 - 2.1 Upon completion of one year of service – a pewter pin.
 - 2.2 Upon the completion of continuous service as noted:
 - 2.2.1 3 years – a mug.
 - 2.2.2 6 years – a gold pin and certificate of service.
 - 2.2.3 9 years – acrylic award.
 - 2.2.4 12 years – clock and pen holder set or artwork.
 - 2.2.5 15 years – moose hair tufting.
 - 2.2.6 18 years – artwork.
 - 2.3 Local School Board Members will be recognized as determined at the local level according to local policy.



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Awards and Recognition

3. Awards for staff members will be as follows:
 - 3.1 Upon the completion of the noted years of service:
 - 3.1.1 1 year – a pewter pin.
 - 3.1.2 5 years – gold pin and certificate
 - 3.1.3 10 years – gold pin with ruby and certificate.
 - 3.1.4 15 years – gold pin with diamond and certificate.
 - 3.1.5 20 years – native artwork such as moose hair tufting, fishscale, birchbark bitings, dream catcher.
 - 3.1.6 25 years – limited edition print or original artwork.
 - 3.1.7 30 years or more – gift certificate or artwork.
 - 3.2 To be eligible for retirement recognition, the staff member has had to serve a minimum of 15 years and be contemplating retirement from active service from the division – a certificate and a gift certificate or travel voucher.
4. Board or staff members who have performed exemplary service to the division may be given recognition for meritorious service. Names of deserving individuals may be submitted by staff members, Local School Board Committees or central office administrators to the superintendent to be brought before the board. A certificate of appreciation and a gift to a maximum of \$50.00 will be given to those individuals the board wishes to recognize.
5. Individuals with perfect attendance and/or active community involvement will be recognized at the local level with a Divisional Certificate and mug.
6. Mugs, pens and pins will be made available for distribution by senior staff and board members for public relations purposes.