

# BUDGET REPORT

## FOR THE YEAR ENDING AUGUST 31, 2009

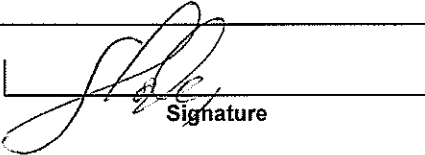
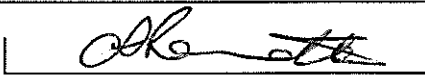
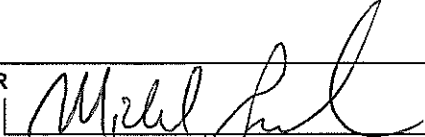
[School Act, Sections 147(2)(b) and 276]

Northland School Division No.61

Legal Name of School Jurisdiction

Telephone (780) 624-2060 Fax (780) 624-5914

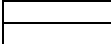

Telephone and Fax Numbers

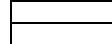

Steve Noskey Name	BOARD CHAIRMAN	 Signature
Annette Ramrattan Name	SUPERINTENDENT	 Signature
Michel Guindon Name	SECRETARY TREASURER	 Signature
Certified a true and correct summary of the year's budget approved by the Board of Trustees at its meeting held <u>June 14, 2008</u> .		

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Color coded cells:

 blue cells: require the input of data/descriptors wherever applicable.  
 salmon cells: contain referenced juris. information - protected

 Grey cells: data not applicable - protected  
 white cells: within text boxes REQUIRE the input of points and data.

**HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2008/2009 BUDGET REPORT**

Following are bulleted points presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

**Budget Highlights & Assumptions:**

This budget reflects the 4.53% increase in grant funding as well as a 4.53% increase to salaries for certified and non-certified staff. The reduction in Alberta Health Care premiums is also reflected in this budget.  
 2008/09 will be the first year of operations for the CTS mobile lab.  
 We have implemented the 1st and 2nd phase of our divisional technology plan in this budget.  
 We have provided a budget for the OH & S costs for 08/09.  
 We've built in costs for maintenance and instruction for the two new schools that we are constructing and that will be onstream for 08/09.

**Significant Business and Financial Risks:**

Grant funding increase of 4.53% does not offset the increase in salaries to certified and non-certified staff. A significant portion of our certified and non-certified staff are at the end of their pay grids. The increase in grant funding does not offset increases in salaries.  
 No funding is provided to offset division initiatives ie: CTS mobile lab and technology plan.  
 We have additional fixed costs that will be incurred due to the addition of two new schools in our jurisdiction. As plant operation & maintenance funding is based solely on student counts, this formula does not provide additional funding for the fixed costs associated with the additional square metres of school space. We will not receive funding to support the additional space until our student counts increase. These schools were built to accomodate growth and to retain students in the community with the current funding structure it does not provide the necessary funding to cover fixed costs.

**BUDGETED STATEMENT OF REVENUES AND EXPENSES**  
for the Year Ending August 31

	<b>Approved Budget 2008/2009</b>	<b>Final Approved Budget 2007/2008</b>	<b>Actual 2006/2007</b>
<b>REVENUES</b>			
Government of Alberta	\$29,239,965	\$27,743,339	\$28,536,409
Federal Government and/or First Nations	\$19,330,255	\$17,437,098	\$17,356,070
Other Alberta school authorities	\$0	\$0	\$0
Out of province authorities	\$0	\$0	\$0
Alberta Municipalities-special tax levies	\$0	\$0	\$0
Instruction resource fees	\$0	\$0	\$0
Transportation fees	\$0	\$0	\$0
Other sales and services	\$171,070	\$245,159	\$377,638
Investment income	\$278,936	\$273,000	\$506,493
Gifts and donations	\$70,000	\$65,000	\$310,740
Rentals of facilities	\$859,233	\$844,661	\$819,593
Net school generated funds	\$450,000	\$400,000	\$496,000
Gains on disposal of capital assets	\$0	\$19,000	\$3,461
Amortization of capital allocations	\$3,047,367	\$2,515,001	\$2,297,304
<b>TOTAL REVENUES</b>	<b>\$53,446,826</b>	<b>\$49,542,258</b>	<b>\$50,703,708</b>
<b>EXPENSES</b>			
Certificated salaries	\$18,827,495	\$17,052,683	\$17,964,008
Certificated benefits	\$1,984,044	\$1,976,127	\$2,074,543
Non-certificated salaries and wages	\$11,851,417	\$10,454,984	\$9,888,754
Non-certificated benefits	\$2,672,858	\$2,580,028	\$2,106,221
Services, contracts and supplies	\$14,662,495	\$13,976,460	\$12,321,648
Net school generated funds	\$450,000	\$400,000	\$496,000
Capital and debt services			
Amortization of capital assets			
supported	\$3,047,367	\$2,515,001	\$2,297,304
unsupported	\$1,211,150	\$1,175,674	\$1,233,822
Interest on capital debt			
supported	\$332,090	\$524,277	\$739,987
unsupported	\$1,217	\$1,434	\$1,649
Other interest charges	\$7,330	\$7,000	\$9,214
Losses on disposal of capital assets	\$1,000	\$1,000	\$2,583
<b>TOTAL EXPENSES</b>	<b>\$55,048,463</b>	<b>\$50,664,668</b>	<b>\$49,135,733</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	<b>(\$1,601,637)</b>	<b>(\$1,122,410)</b>	<b>\$1,567,975</b>

**BUDGETED ALLOCATION OF REVENUES AND EXPENSES (BY PROGRAM)**  
for the Year Ending August 31

	<b>Approved Budget 2008/2009</b>	<b>Final Approved Budget 2007/2008</b>	<b>Actual 2006/2007</b>
<b>REVENUES</b>			
ECS - Grade 12 Instruction	\$32,677,471	\$30,063,039	\$29,707,292
Operations & Maintenance of Schools and Maintenance Shops	\$8,860,435	\$8,563,369	\$9,213,374
Transportation	\$4,162,604	\$3,751,078	\$3,553,624
Board & System Administration	\$2,941,819	\$2,954,730	\$2,637,136
External Services	\$4,354,497	\$4,210,042	\$5,592,282
<b>TOTAL REVENUES</b>	<b>\$52,996,826</b>	<b>\$49,542,258</b>	<b>\$50,703,708</b>
<b>EXPENSES</b>			
ECS - Grade 12 Instruction	\$33,783,165	\$30,931,393	\$29,323,310
Operations & Maintenance of Schools and Maintenance Shops	\$9,220,569	\$8,670,183	\$8,539,936
Transportation	\$4,047,398	\$3,733,700	\$3,391,004
Board & System Administration	\$3,073,738	\$3,093,712	\$2,659,530
External Services	\$4,473,593	\$4,235,680	\$5,221,953
<b>TOTAL EXPENSES</b>	<b>\$54,598,463</b>	<b>\$50,664,668</b>	<b>\$49,135,733</b>

**PROJECTED STATEMENT OF CHANGES IN NET ASSETS (SUMMARY)  
FOR THE YEAR ENDING AUGUST 31**

	(1)	(2)	(3)	(4)	(5)	(6)
	TOTAL NET ASSETS (2+3+6)	INVESTMENT IN CAPITAL ASSETS	ACCUMULATED OPERATING SURPLUS (4+5)	UNRESTRICTED NET ASSETS	INTERNALLY RESTRICTED NET ASSETS	
					OPERATING RESERVES	CAPITAL RESERVES
<b>Actual balances per AFS at August 31, 2007</b>	\$16,663,474	\$6,392,850	\$5,366,583	\$2,691,187	\$2,675,396	\$4,904,041
<b>2007/2008 Estimated impact to net assets for:</b>						
Estimated surplus(deficit)	(\$478,578)			(\$478,578)		
Estimated Board funded capital asset additions		\$1,187,144		\$0	\$0	(\$1,187,144)
Estimated Amortization of capital assets (expense)		(\$3,690,675)		\$3,690,675		
Estimated Amortization of capital allocations (revenue)		\$2,515,001		(\$2,515,001)		
Estimated Unsupported debt principal repayment		\$1,925		(\$1,925)		
Estimated Net reserve transfers				(\$1,175,674)	\$0	\$1,175,674
Estimated Assumptions/Transfers of Operations	\$0	\$0	\$0	\$0	\$0	\$0
<b>Estimated Balances for August 31, 2008</b>	\$16,184,896	\$6,406,245	\$4,886,080	\$2,210,684	\$2,675,396	\$4,892,571
<b>2008/2009 Budget Projections for:</b>						
Budgeted surplus(deficit)	(\$1,601,637)			(\$1,601,637)		
Projected Board funded capital asset additions		\$956,700		(\$80,000)	\$0	(\$876,700)
Budgeted Amortization of capital assets (expense)		(\$4,258,517)		\$4,258,517		
Budgeted Amortization of capital allocations (revenue)		\$3,047,367		(\$3,047,367)		
Budgeted Unsupported debt principal repayment		\$1,925		(\$1,925)		
Projected Net reserve transfers				(\$1,211,150)	\$0	\$1,211,150
Projected Assumptions/Transfers of Operations	\$0	\$0	\$0	\$0	\$0	\$0
<b>Projected Balances for August 31, 2009</b>	\$14,583,259	\$6,153,720	\$3,202,518	\$527,122	\$2,675,396	\$5,227,021

**ANTICIPATED CHANGES IN NET ASSETS SUMMARY- 2008/2009 BUDGET REPORT**

Following are bulleted points explaining the anticipated changes to Unrestricted Net Assets, Investment in Capital Assets, Operating Reserves and Capital Reserves for 2007/2008 and 2008/2009 and breaking down the planned additions to unsupported capital.

The estimated deficit for 07/08 is projected to be less than what was budgeted for 07/08. Fixed asset purchases for 08/09 in the amount of 876,700 will be funded from capital reserves and includes the purchase of 5 vehicles for various departments, 4 buses for transportation, VOIP phone system upgrade for the division, and various other equipment. Land improvements and the construction of a garage in the amount of 80,000 will be funded from surplus for 08/09. Northland policy is to transfer amortization on unsupported assets to reserves in order to replenish reserves for future replacement of existing assets.

**PROJECTED STUDENT STATISTICS  
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	<b>Budgeted 2008/2009 (Note 2)</b>	<b>Actual 2007/2008</b>	<b>Actual 2006/2007</b>	<b>Notes</b>
<b>GRADES 1 TO 12</b>				
<b>Eligible Funded Students:</b>				
Grades 1 to 9	1,291	1,221	1,255	Head count
Grades 10 to 12	130	131	103	Note 3
<b>Total</b>	<b>1,421</b>	<b>1,352</b>	<b>1,358</b>	Grades 1-12 students eligible for base instruction funding from Alberta Education.
<b>Other Students:</b>				
<b>Total</b>	<b>1,060</b>	<b>1,071</b>	<b>1,031</b>	Note 4
<b>Total Net Enrolled Students</b>	<b>2,481</b>	<b>2,423</b>	<b>2,389</b>	
<b>Home Ed and Blended Program Students</b>	<b>9</b>	<b>9</b>	<b>13</b>	Note 5
<b>Total Enrolled Students, Grades 1-12</b>	<b>2,490</b>	<b>2,432</b>	<b>2,402</b>	
<b>Of the Eligible Funded Students:</b>				
Severely Disabled Students served	90	77	87	Total eligible funded severely disabled student FTEs; including Code 40s (excluding Code 47s).

**EARLY CHILDHOOD SERVICES (ECS)**

<b>Eligible Funded Children</b>	161	153	155	ECS children eligible for ECS base instruction funding from Alberta Education.
<b>Other children</b>	87	92	106	ECS children not eligible for ECS base instruction funding from Alberta Education.
<b>Total Enrolled Children - ECS</b>	<b>248</b>	<b>245</b>	<b>261</b>	
<b>Program Hours</b>	<b>486</b>	<b>484</b>	<b>494</b>	Minimum: 475 Hours
<b>FTE Ratio</b>	<b>0.512</b>	<b>0.509</b>	<b>0.520</b>	Actual hours divided by 950
<b>FTE's Enrolled, ECS</b>	<b>127</b>	<b>125</b>	<b>136</b>	
<b>Of the Eligible Funded Children:</b>				
Severely Disabled Children served	25	29	30	Total eligible funded severely disabled children FTEs, including Code 40 children in program units.

**NOTES:**

- Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
- Budgeted enrolment is to be based on best information available at time of this 2008/2009 budget report preparation.
- The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.
- Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or INAC (Code 330), students younger than 5 1/2 or older than 19, and out-of-province and foreign students.
- Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.

**PROJECTED STAFFING STATISTICS  
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2008/2009	Actual 2007/2008	Actual 2006/2007	Notes
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**CERTIFICATED STAFF**

School Based	225.1	214.7	235.8	Teacher certification required for performing functions at the school level.
Non-School Based	9.0	8.0	8.0	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	234.1	222.7	243.8	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.

**Certificated Staffing Change due to:**

Enrolment Change	11.4	(20.1)	9.8	If negative change impact, the small class size initiative is to include any/all teachers retained.
Small Class Size Initiative	-	(1.0)	-	If enrolment change impact on teacher FTEs is negative, include any/all teachers retained.
Other Factors	-	-	-	Descriptor (required):
Total Change	11.4	(21.1)	9.8	Year-over-year change in Certificated FTE

**Breakdown, where total change is Negative:**

Continuous contracts terminated	-	-	-	FTEs
Non-permanent contracts not being renewed	-	(15.0)	-	FTEs
Other (retirement, attrition, etc.)	-	(6.1)	-	Descriptor (required):
Total Negative Change in Certificated FTEs	-	(21.1)	-	Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.

**Of the Certificated Staff:**

Class size teachers retained from prior years	-	-	-	FTEs
Class size teachers newly hired	-	-	-	FTEs
Total Class Size Initiative Teacher FTE's	-	-	-	FTE for teachers hired and retained to meet the ACOL class size averages guidelines.

**NON-CERTIFICATED STAFF**

Instructional	178.9	169.8	164.1	Personnel providing instruction support for schools under 'Instruction' program areas.
Non-Instructional	124.2	115.9	110.4	Personnel in Transportation, Board & System Admin., O&M and External service areas.
Total Non-Certificated Staff FTE	303.1	285.7	274.5	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.

**Non-Certificated Staffing Change due to:**

Enrolment Change	17.4	11.2	(6.3)	FTEs
Other Factors	-	-	-	Descriptor (required):
Total Change	17.4	11.2	(6.3)	Year-over-year change in Non-Certificated FTE

**PROJECTED CLASS SIZE AVERAGES  
FULL TIME EQUIVALENT (FTE) AVERAGE CLASS SIZE**

	Budgeted 2008/2009	Actual 2007/2008	Actual 2006/2007	Notes
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**ACOL GUIDELINE GRADE GROUPING**

K to Grade 3	16.0	14.4	13.7	If budgeted > 17, requires pg. 2 budget highlights on specific strategies to reduce to guideline.
Grades 4 to 6	15.0	14.9	15.1	If budgeted > 23, requires pg. 2 budget highlights on specific strategies to reduce to guideline.
Grades 7 to 9	16.3	16.6	16.2	If budgeted > 25, requires pg. 2 budget highlights on specific strategies to reduce to guideline.
Grades 10 to 12	14.2	12.8	17.6	If budgeted > 27, requires pg. 2 budget highlights on specific strategies to reduce to guideline.

**NOTE:** FTE statistics are 'as at September 30th' for each year. All applicable FTEs and the class size average information is to be entered to 1 decimal place.