

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES
MEETING AT THE MAYFIELD INN, EDMONTON, ALBERTA.

BOARD		
✓	Colin Kelly	• Chairman
✓	Pier DePaola	• Superintendent of Schools
✓	Shelley Willier	• Assistant Superintendent
✓	Dennis Walsh	• Secretary-Treasurer
✓	Richard Baier	• Director of Business Affairs
✓	Ann Rosin	• Executive Assistant

CALL TO ORDER

The Chairman called the meeting to order at 5:45 p.m.

OPENING PRAYER

Shelley Willier gave the opening prayer.

ADOPT AGENDA –
JANUARY 23, 2010
FEBRUARY 9, 2010

22599/10 Colin Kelly moved that the Board of Trustees adopt the agenda as amended with the inclusion of the January 23, 2010 board agenda.

CARRIED

ADOPT MINUTES
OF NOVEMBER 27,
2009

22600/10 Colin Kelly moved that the Board of Trustees approve the minutes of the Organizational Meeting of November 27, 2009 as presented.

CARRIED

MINUTES OF
NOVEMBER 28,
2009

22601/10 Colin Kelly moved that the Board of Trustees approve the minutes of the Regular Meeting of November 28, 2009 as presented.

CARRIED

RECESS

The meeting recessed from 5:50 p.m. to 6:20 p.m.

SUPERINTENDENT
REPORT

22602/10 Colin Kelly moved that the Board of Trustees approve the Superintendent's Report as presented and attached.

CARRIED

ASSISTANT
SUPERINTENDENT
REPORT

22603/10 Colin Kelly moved that the Board of Trustees approve the Assistant Superintendent's Report as presented and attached.

CARRIED

CHAIRMAN'S
REPORT

22604/10 Colin Kelly moved that the Board of Trustees approve the Chairman's Report as presented and attached.

CARRIED

PROCEDURE 528,
SCHOOL
GENERATED
FUNDS

22605/10 Colin Kelly moved that the Board of Trustees approve Procedure 528, School Generated Funds, as attached.

CARRIED

PROCEDURE 529,
PURCHASING
PROCEDURE

22606/10 Colin Kelly moved that the Board of Trustees table to the next meeting, Procedure 529, Purchasing Procedure.

CARRIED

LSBC MEETING
MINUTES

22607/10 Colin Kelly moved that the Board of Trustees receive the Local School Board Committee Meeting minutes as listed below: -

<u>Committee</u>	<u>Date</u>
Anzac	October 27, 2009
	November 30, 2009
ADCS	September 21, 2009
	October 19, 2009
	November 16, 2009
	December 14, 2009

Bishop Routhier	September 2, 2009
Calling Lake	November 4, 2009
Chipewyan Lake	November 12, 2009
	December 14, 2009
Conklin	September 2, 2009 (Sp)
	September 10, 2009
	November 9, 2009
	December 8, 2009
Desmarais	September 9, 2009
	November 3, 2009
Elizabeth	November 13, 2009
	December 16, 2009
Fort McKay	November 18, 2009
Grouard	November 30, 2009
Janvier	November 25, 2009
J.F. Dion	November 4, 2009 (Org.)
	November 4, 2009
	December 7, 2009
Keg River	October 27, 2009
Paddle Prairie	November 10, 2009
	December 9, 2009
Peerless Lake	October 6, 2009
	November 6, 2009
	November 23, 2009
	December 17, 2009
Red Earth Creek	October 13, 2009
Susa Creek	October 26, 2009
	November 5, 2009 (Sp.)
	November 9, 2009 (Sp.)
	November 10, 2009
Wabasca	November 9, 2009 (Org.)
	November 9, 2009
	December 7, 2009

CARRIED

INFORMATION
ITEMS

22608/10 Colin Kelly moved that the Board of Trustees accept the information items as presented, as follows:

- a) Payment of Accounts
 - Cheque Nos. 264708 – 265870 –
\$3,836,414.57
 - Cheque Nos. 400018910 – 400019238
\$2,961,685.54

CARRIED

BUDGET UPDATE

Dennis Walsh provided the board with an update on the current budget situation, in light of the recently announced settlement with the ATA and the teacher salary increase.

IN CAMERA
7:57 P.M.

22609/10 Colin Kelly moved that the Board of Trustees go In-Camera including the Superintendent and Assistant Superintendent.

CARRIED

REGULAR
FORMAT – 8:20
P.M.

22610/10 Colin Kelly moved that the Board of Trustees return to regular format.

CARRIED

CASE NO 2010-01

22611/10 Colin Kelly moved that the Board of Trustees seek a legal opinion regarding Case No. 2010-01

CARRIED

APPEAL OF
CONVEYANCE
ALLOWANCE

22612/10 Colin Kelly moved that the Board of Trustees approve the Conveyance Allowance for Case No. 2010-02 until the end of June, 2010.

CARRIED

LIAISON POSITION
– J.F. DION

22613/10 Colin Kelly moved that the Board of Trustees approve the establishment of a Liaison position at J.F. Dion School in the amount not to exceed \$50,000.00 with funds for the remainder of the 2009/2010 school year coming from the Fishing Lake Settlement Council.

CARRIED

STATEMENT OF
FINAL COSTS –
LITTLE BUFFALO
MODULAR (SETUP
/DELIVERY

22614/10 Colin Kelly moved that the Board of Trustees approve the Statement of Final Costs for the set up and delivery costs of a modular classroom for Little Buffalo in the amount of \$555,978, as attached.

CARRIED

STATEMENT OF
FINAL COSTS –
SUSA CREEK
WASHROOM

22615/10 Colin Kelly moved that the Board of Trustees approve the Statement of Final Costs for the set up and delivery costs of a washroom modular for Susa Creek in the amount of \$620,348, as attached, with \$204,823 from IMR funding.

CARRIED

STATEMENT OF
FINAL COSTS –
MOBILE CTS LAB

22616/10 Colin Kelly moved that the Board of Trustees approve the Statement of Final Costs – Mobile CTS Lab. and two supply trailers for use in the Division in the amount of \$1,423,855 as attached.

CARRIED

STATEMENT OF
FINAL COSTS –
RED EARTH
MODULAR

22617/10 Colin Kelly moved that the Board of Trustees approve the Statement of Final Costs for the set up and delivery costs of a modular classroom for Red Earth in the amount of \$274,618 as attached.

CARRIED

STATEMENT OF
FINAL COSTS –
SUSA CREEK
MODULAR

22618/10 Colin Kelly moved that the Board of Trustees approve the Statement of Final Costs for the set up and delivery costs for two modular classrooms at Susa Creek in the amount of \$704,349, as attached.

CARRIED

TENDER FOR RE-
ROOFING –
CALLING LAKE
PORTABLES

22619/10 Colin Kelly moved that the Board of Trustees authorize the administration to proceed to tender and to accept the tender if the bids come within the IMR allocation of \$69,000 for the re-roofing of the Calling Lake portables.

CARRIED

ACCEPTANCE OF
TENDER FOR
ELIZABETH
KITCHEN

22620/10 Colin Kelly moved that the Board of Trustees ratify the administrative action in accepting the tender for the replacement of the SFS kitchen at Elizabeth School from Genmec ACL Inc., in the amount of \$613,500 + gst, with funds coming from existing project dollars and the use of School Food Services reserves.

Other tenders received were:

Fillmore Construction	\$672,542 + gst
Flint Field Services	\$698,035 + gst

CARRIED

VEHICLE
TENDERS FOR
MAINTENANCE –
UNITS 601, 610 &
615

22621/10 Colin Kelly moved that the Board of Trustees authorize the administration to proceed to tender for two $\frac{3}{4}$ ton pick up trucks and one $\frac{3}{4}$ ton cargo van as per the attached specifications.

CARRIED

VEHICLE
TENDERS – SFS
636 & SPECIAL
EDUCATION - 680

22622/10 Colin Kelly moved that the Board of Trustees authorize the administration to proceed to tender for two $\frac{1}{2}$ ton pick up trucks, as per the attached specifications.

CARRIED

VEHICLE
TENDERS FOR
TECHNOLOGY
UNITS 655 & 665

22623/10 Colin Kelly moved that the Board of Trustees authorize the administration to proceed to tender for two, 2010 Sport Utility Vehicles, as per the attached specifications.

CARRIED

SCHOOL
CUSTODIAN JOB
DESCRIPTION

22624/10 Colin Kelly moved that the Board of Trustees approve the job description for the School Maintenance/Custodian Worker, as attached.

CARRIED

ACCEPTANCE OF
TENDER –
WESTERN
CANADA IC BUS –
UNIT 566

22625/10 Colin Kelly moved that the Board of Trustees accept the tender from Western Canada IC Bus for the purchase of Unit 566 (1) 2010 – 34 passenger school bus in the amount of \$80,175 + gst, with funds coming from capital reserves.

Other Tenders Received Were:

Western Canada IC Bus	Factory Order Unit	\$83,200
Kirkman Bus Sales	In Stock Unit	83,888
Kirkman Bus Sales	Factory Order Unit	87,898

CARRIED

ACCEPTANCE OF
TENDER –
WESTERN
CANADA IC BUS –
UNIT 567

22626/10 Colin Kelly moved that the Board of Trustees accept the tender from Western Canada IC Bus for the purchase of Unit 567 (1) 2010 – 52 passenger school bus in the amount of \$81,900 + gst, with funds coming from capital reserves.

Other Tenders Received Were:

Western Canada IC Bus	Factory Order Unit	\$85,500
Kirkman Bus Sales	In Stock Unit	84,370
Kirkman Bus Sales	Factory Order Unit	89,866

ACCEPTANCE OF
TENDER – UNITS
568 & 569

22627/10 Colin Kelly moved that the Board of Trustees accept the tender from Western Canada IC Bus for the purchase of Units 568 and 569 – (2) 2010 – 64 passenger school bus in the amount of \$84,200 each + gst, with funds coming from capital reserves.

Other Tenders Received Were:

Western Canada IC Bus	Factory Order Unit	\$87,600
Kirkman Bus Sales	In Stock Unit	86,018
Kirkman Bus Sales	Factory Order Unit	90,111

CARRIED

DISPOSAL OF
EAST PRAIRIE
KITCHEN

22628/10 Colin Kelly moved that the Board of Trustees approve the transfer of the old SFS kitchen trailer and the attached list of equipment to the East Prairie Métis Settlement on an “as is, where is” basis, for a fee of \$1.00, subject to Section 200 of the School Act and subject to Local School Board Committee approval.

CARRIED

SFS CAPITAL
EXPENDITURES

22629/10 Colin Kelly moved that the Board of Trustees approve the revised list of equipment replacement, with funding coming from the School Food Services surplus, as attached.

CARRIED

ACCEPTANCE OF
TENDER –
UPRIGHT
FREEZER – GIFT
LAKE

22630/10 Colin Kelly moved that the Board of Trustees accept the tender from Hendrix (CB) Restaurant Equipment for an upright freezer for Gift Lake School in the amount of \$4,450 + gst, including delivery charges, with funds coming from SFS Equipment Reserves.

CARRIED

COUNTER
REPLACEMENT AT
CONKLIN

22631/10 Colin Kelly moved that the Board of Trustees accept the bid from Halbar Stainless Products Inc., for the replacement of counters in Conklin SFS Kitchen, in the amount of \$3,832.50 + gst, with funds coming from School Food Services surplus.

CARRIED

RECESS

The meeting recessed at 9:12 p.m. and reconvened at 4:50 p.m. on February 10, 2010.

ADMIN ACTION –
LSBC MEETING
MINUTES

22632/10 Colin Kelly moved That the Board of Trustees approve of the action taken by administration with respect to Local School Board Committee minutes received as listed below:

<u>Committee</u>	<u>Motion No.</u>	<u>Action Taken</u>
ADCS	303-10-19	Clarification
	Bd. Question	Administration
Anzac	3638/09	Administration
	3640/09	Maintenance
	3644/09	Human Res.
	3645/09	Special Ed.
Bishop Routhier		As Presented
Calling Lake		As Presented
Chipewyan Lake		As Presented
Conklin	0054-09	Administration
	057-09	Clarification
	056-09	Administration
Desmarais	4111/09	Clarification
	4115/09	Excluded
	4138/09	Administration
Elizabeth	2009.11.681	Clarification
Fort McKay	80/09	Administration
Grouard		As Presented
Janvier		As Presented
J.F. Dion		As Presented
Keg River		As Presented
Paddle Prairie	043:09/10	Administration
Peerless Lake	1895/09	Clarification
	1906/09	Clarification
	1907/09	Clarification
Red Earth		As Presented
Wabasca	2272/11/09	SFS
	2278/11/09	Clarification
	2283/1109	Administration
	2297/12/09	Clarification
	2301/12/09	Administration

CARRIED

PARTICIPATION IN
COMMUNITY
PURCHASING
CONSORTIUM

22633/10 Colin Kelly moved that the Board of Trustees approve of Northland School Division's participation in the Community Purchasing Consortium for the supply of natural gas and power in applicable schools as per the attached, subject to administration reviewing the potential savings.

CARRIED

PROFESSIONAL
STAFF
EDUCATION
LEAVE

22634/10 Colin Kelly moved that the Board of Trustees approve Professional Staff Education Leave for the 2010/2011 school year as follows:

David Anger, Principal, Elizabeth
Mark McGimpsey, Principal, Susa Creek
Candidate C – Alternate

CARRIED

ADJOURN

The meeting adjourned at 5:20 p.m.

Colin J. Kelly, Official Trustee

Dennis Walsh, Secretary-Treasurer