

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES  
MEETING AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA.

BOARD		
✓	Colin Kelly	• Chairman
✓	Don Tessier	• A/Superintendent of Schools
✓	Shelley Willier	• Assistant Superintendent
✓	Dennis Walsh	• Secretary-Treasurer
✓	Richard Baier	• Director of Business Affairs
✓	Tamara Wilcox	• Transportation Coordinator
✓	Ann Rosin	• Executive Assistant

OPENING PRAYER

Shelley Willier gave the opening prayer.

CALL TO ORDER

The Chairman called the meeting to order at 11:20 a.m.

ADOPT AGENDA –

22701/10 Colin Kelly moved that the Board of Trustees adopt the agenda as amended with the inclusion of the following:

- C.5. Teacher Training Program
- C.6. Boarding Home Program
- C.7. Locally Developed Course
- C.8. Discontinuance of CAMS

CARRIED

MINUTES OF MAY  
13, 2010

22702/10 Colin Kelly moved that the Board of Trustees approve the minutes of May 13, 2010 as presented.

CARRIED

CHAIRMAN'S  
REPORT

22703/10 Colin Kelly moved that the Board of Trustees approve the Chairman's Report as presented and attached.

CARRIED

SUPERINTENDENT  
REPORT

22704/10 Colin Kelly moved that the Board of Trustees accept the Superintendent's Report as presented and attached.

CARRIED

BOARD MEETING  
DATES – 2010/2011  
SCHOOL YEAR

22705/10 Colin Kelly moved that the Board of Trustees approve the following Board Meeting/Agenda Review dates for the 2010/2011 school year:

September 29, 2010 – Agenda Review  
October 21, 2010 – Board Meeting  
November 4, 2010 – Agenda Review  
November 25, 2010 – Board Meeting  
January 6, 2011 – Agenda Review  
January 27, 2011 – Board Meeting  
March 2, 2011 – Agenda Review  
March 24, 2011 – Board Meeting  
May 4, 2011 – Agenda Review  
May 26, 2011 – Board Meeting  
June 8, 2011 – Agenda Review  
June 29, 2011 – Board Meeting  
July 27, 2011 – Agenda Review  
August 18, 2011 – Board Meeting

CARRIED

PROCEDURE 424,  
STAFF VACATIONS  
AND HOLIDAYS

22706/10 Colin Kelly moved that the Board of Trustees approve in principle, Procedure 424, Staff Vacations and Holidays, as attached.

CARRIED

LEAVE OF  
ABSENCE – CASE  
NO. 2010-07

22707/10 Colin Kelly moved that the Board of Trustees approve the request for a Leave of Absence without pay, for Case No. 2010-07 for the 2010/2011 school year.

CARRIED

LEAVE OF  
ABSENCE – CASE  
NO. 2010-08

22708/10 Colin Kelly moved that the Board of Trustees approve the request for a Leave of Absence without pay, for Case No. 2010-08 for the 2010/2011 school year.

CARRIED

PROFESSIONAL  
DEVELOPMENT –  
TRANSPORTATION  
COORDINATOR

22709/10 Colin Kelly moved that the Board of Trustees approve the payment of tuition fees for courses towards a University Certificate in Business Administration, as listed on the attached sheet to the Transportation Coordinator, at a cost not to exceed \$8,000. Reimbursement will be contingent upon successful completion of each course and the expectation that the incumbent provide one full year of return service.

CARRIED

JOINT ELECTION  
AGREEMENT WITH  
THE REGIONAL  
MUNICIPALITY OF  
WOOD BUFFALO

22710/10 Colin Kelly moved that the Board of Trustees enter into an agreement with the Regional Municipality of Wood Buffalo to hold joint elections in the communities of Anzac, Conklin, Fort Chipewyan, Fort McKay and Janvier, for this October's Civic Election.

CARRIED

TEACHER  
TRAINING  
PROGRAM

Shelley Willier provided information on the status of the Teacher Training Program.

BOARDING HOME  
MANUAL

Shelley Willier provided information on the current Boarding Home Manual.

LOCALLY  
DEVELOPED  
COURSE

22711/10 Colin Kelly moved that the Board of Trustees approve the locally developed course "Osihtatan Cikastepayowina (Let's Create Shadows)" 15-25-35 (5 credits each) for use in the division for a period of one school year from September 1, 2010 to August 31, 2011

CARRIED

CENTRAL  
ALBERTA MEDIA  
SERVICES (CAMS)

22712/10 Colin Kelly moved that the Board of Trustees approve the proposed amendment to the Central Alberta Media Services Agreement by the Joint Policy Committee as follows:

"That the Agreement respecting clause 13(b) waive the one (1) year prior's written notice and cease operations of the Central Alberta Media Services (CAMS) effective June 30, 2010."

CARRIED

ADCS INDOOR AIR  
QUALITY  
ASSESSMENT

22713/10 Colin Kelly moved that the Board of Trustees accept the bid from PHH ARC Environmental Ltd., in the amount of \$13,454.00 + gst to do the Indoor Air Quality Assessment at ADCS with funds coming from surplus.

Other bids received were:

RH Services Inc.	\$28,290 + gst
Golder Associates Ltd.	20,725 + gst

CARRIED

ADCS  
RECIRCULATION  
LINE  
REPLACEMENT

22714/10 Colin Kelly moved that the Board of Trustees accept the bid from Northern Plumbing and Heating in the amount of \$76,495 + gst, to replace the recirculation lines at ADCS with funds coming from surplus.

Other tenders received were:

Clarks Plumbing & Heating \$49,562 + gst

CARRIED

ROOFTOP AIR  
CONDITIONING  
UNITS AT CALLING  
LAKE

22715/10 Colin Kelly moved that the Board of Trustees accept the bid from Sunrise Mechanical in the amount of \$10,957 + gst, less a \$4,925 rebate for the replacement of one rooftop portable air conditioner unit and repairs to two other units, for a total of \$6,032.00.

No other bids were received.

CARRIED

CHIPEWYAN LAKE  
STORAGE SHED

22716/10 Colin Kelly moved that the Board of Trustees accept the bid from Whitetail Handyman Services in the amount of \$54,350 + gst to remove and replace the gym storage room at Chipewyan Lake School with funds coming from IMR funding, subject to Northland School Division providing accommodations for the crew.

No other bids were received.

CARRIED

CONKLIN  
SIDEWALK  
REPAIRS

22717/10 Colin Kelly moved that the Board of Trustees accept the bid from Jackknife Timber Ltd., in the amount of \$94,960 + gst to remove and replace the exterior sidewalks at Conklin School with funds coming from IMR funding.

No other bids were received.

CARRIED

FORT MCKAY  
POWER UPGRADE

22718/10 Colin Kelly moved that the Board of Trustees accept the bid from Ryfan Industrial Electric in the amount of \$109,830 + gst for the upgrade of the power service at Fort McKay School, with funds coming from IMR funding.

Other bids received were:

Kamwin Electric Ltd.	\$115,374 + gst
Stuve Electrical Contractors	165,480 + gst

CARRIED

MISTASSINIY DDC  
CONTROLS

22719/10 Colin Kelly moved that the Board of Trustees accept the bid from Automatic Controls in the amount of \$81,580 + gst to upgrade the mechanical system controls at Mistassiniy School with funds coming from IMR funding.

Other bids received were:

Siemens Building Technologies Ltd.  
(includes installation of valves) \$110,000 + gst  
Siemens Building Technologies Ltd. \$98,000 + gst

CARRIED

ZONE VALVE  
INSTALLATION –  
MISTASSINIY

22720/10 Colin Kelly moved that the Board of Trustees approve of an allowance not to exceed \$12,000 for the installation of the zone valves at Mistassiniy School in conjunction with the DDC upgrade, with funds coming from IMR funding.

CARRIED

FORT MCKAY  
WINDOWS

22721/10 Colin Kelly moved that the Board of Trustees accept the bid from Whitetail Handyman Services for the replacement of windows at the Fort McKay School in the amount of \$102,500, with funds coming from IMR funding.

CARRIED

APPROVAL OF  
NON-RESIDENT TO  
RIDE SCHOOL BUS

22722/10 Colin Kelly moved that the Board of Trustees approve special permission for Candidate "A" to occasionally ride the school bus.

CARRIED

APPROVAL OF  
NON-RESIDENT TO  
RIDE SCHOOL BUS

22723/10 Colin Kelly moved that the Board of Trustees approve special permission for Candidate "B" to continue being transported from Cadotte Lake Reserve to Little Buffalo School for the remainder of the 2009-2010 school year

CARRIED

APPROVAL OF  
NON-RESIDENT TO  
RIDE SCHOOL BUS

22724/10 Colin Kelly moved that the Board of Trustees approve special permission for Candidate "C: to be transported to High Prairie Elementary for the remainder of the 2009-2010 school year.

CARRIED

CANOPY  
CLEANINGS

22725/10 Colin Kelly moved that the Board of Trustees accept the bid from Hydro Blast in the amount of \$19,995 + gst to clean canopies in 21 Northland and 2 non-Northland Schools with funds coming from School Food Services surplus.

No other bids were received.

CARRIED

INFORMATION  
ITEMS

22726/10 Colin Kelly moved that the Board of Trustees receive the attached Accounts Receivables from First Nations, as information.

CARRIED

LSBC MEETING  
MINUTES

22727/10 Colin Kelly moved that the Board of Trustees receive the Local School Board Committee Meeting minutes as listed below: -

<u>Committee</u>	<u>Date</u>
Anzac	February 24, 2010
	March 3, 2010
	March 15, 2010
	March 24, 2010
	April 21, 2010
ADCS	January 18, 2010
	March 22, 2010

Bishop Routhier	April 14, 2010 March 3, 2010
Calling Lake	April 16, 2010 May 12, 2010
Desmarais	December 8, 2009 January 12, 2010 February 18, 2010 March 16, 2010 April 13, 2010
Elizabeth	April 26, 2010 May 10, 2010
Fort McKay	March 1, 2010 April 21, 2010 April 30, 2010
Gift Lake	March 2, 2010 Org. March 2, 2010 April 14, 2010 April 20, 2010
Grouard	April 12, 2010
Janvier	May 11, 2010
J.F. Dion	April 19, 2010
Keg River	February 21, 2010 March 30, 2010 April 27, 2010 May 10, 2010
Little Buffalo	March 16, 2010 April 13, 2010 May 13, 2010
Paddle Prairie	March 10, 2010 March 22, 2010 April 14, 2010 April 26, 2010 May 12, 2010
Peerless Lake	November 6, 2009 November 23, 2009 December 17, 2009
Red Earth Creek	May 12, 2010
Trout Lake	April 13, 2010
Wabasca	May 11, 2010

CARRIED

RECESS

The meeting recessed 2:05 p.m. on June 10, 2010 and reconvened on June 11, 2010 at 8:30 a.m.

ADMIN ACTION –  
LSBC MEETING  
MINUTES

22728/10 Colin Kelly moved that the Board of Trustees approve of the action taken by administration with respect to Local School Board Committee minutes received as listed below:

<u>Committee</u>	<u>Motion No.</u>	<u>Action Taken</u>
ADCS	352-03-22	Admin
Anzac	3676/10	Exclude
	3677/10	Maintenance
	3686/10	Exclude
	3687/10	Exclude
	3688/10	Transportation
	3693/10	Clarification
Bishop Routhier	528	Admin
Calling Lake	3246-04-16-10	Exclude
Desmarais	4162/10	Exclude
	4167/10	Maintenance
	4182/10	Admin
	4187/10	Excluded
	Comment	Clarification
	4190/10	Maintenance
	4191/10	Maintenance
Elizabeth		As Presented
Gift Lake		As Presented
Grouard		As Presented
J.F. Dion		As Presented
Keg River	4123/09/10	Clarification
Little Buffalo	038-09-10	Maintenance
	40-09-10	Admin
	112/09/10	Admin
Paddle Prairie	114/09/10	Maintenance
Peerless Lake		As Presented
Red Earth Creek		A Presented
Trout Lake		As Presented
Wabasca		As Presented

CARRIED

COVERING  
MOTION –  
ORGANIZATIONAL  
PLANS

22729/10 Colin Kelly moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relate to Organizational Plans, as listed below:

<u>Committee</u>	<u>Date.</u>	<u>Motion No.</u>
Bishop Routhier	Apr 14/10	535
Calling Lake	May 12/10	3256-05-12-10
Fort McKay	Apr 21/10	32-10
Keg River	May 10/10	4132/09-10
Little Buffalo	May 13/10	050-09-10
Paddle Prairie	Apr 14/10	099:09/10

CARRIED

COVERING  
MOTION – THREE  
YEAR PLANS

22730/10 Colin Kelly moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relate to the 2010/2011 Three Year Plans.

<u>Committee</u>	<u>Date.</u>	<u>Motion No.</u>
ADCS	Mar 22/10	354-03-22
Calling Lake	May 12/10	3257-05-12-10
Elizabeth	May 10/10	2010.05.615
Paddle Prairie	May 12/10	110:09/10

CARRIED

COVERING  
MOTION IN-LIEU  
DAYS FOR  
ADMINISTRATORS

22731/10 Colin Kelly moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relate to the 2009/2010 in lieu days for administrators.

<u>Committee</u>	<u>Date.</u>	<u>Motion No.</u>
Calling Lake	Apr 16/10	3248-16-10

CARRIED

INFORMATION  
ITEMS

22732/10 Colin Kelly moved that the Board of Trustees accept the information items as presented, as follows:

- a) Payment of Accounts
  - Cheque Nos. 267772 – 268387  
\$2,514,165.49
  - Cheque Nos. 400019810 - 400020004  
\$860,779.08

CARRIED

ADJOURN

The meeting adjourned at 9:20 a.m.

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Colin J. Kelly, Official Trustee

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Dennis Walsh, Secretary-Treasurer