

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES
MEETING AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA.

BOARD		
✓	Colin Kelly	• Chairman
x	Don Tessier	• A/Superintendent of Schools
✓	Shelley Willier	• Assistant Superintendent
x	Dennis Walsh	• Secretary-Treasurer
✓	Richard Baier	• Director of Business Affairs
x	Tamara Wilcox	• Transportation Coordinator
✓	Ann Rosin	• Executive Assistant

OPENING PRAYER

Shelley Willier gave the opening prayer.

CALL TO ORDER

The Chairman called the meeting to order at 10:30 a.m.

ADOPT AGENDA –

22682/10

Colin Kelly moved that the Board of Trustees adopt the agenda as amended with the inclusion of the following:

C. 2. New Business

- (a) Accounts Receivable from First Nations
- (b) Three Year Housing Plan
- (c) Borrowing Resolution
- (d) Modular Requests

CARRIED

MINUTES OF
APRIL 15, 2010

22683/10

Colin Kelly moved that the Board of Trustees approve the minutes of April 15, 2010 as presented.

CARRIED

Tamara Wilcox joined the meeting at this time.

SUPERINTENDENT REPORT 22684/10 Colin Kelly moved that the Board of Trustees accept the Superintendent's as presented and attached.

CARRIED

CHAIRMAN'S REPORT 22685/10 Colin Kelly moved that the Board of Trustees approve the Chairman's Report as presented and attached.

RECESS The meeting recessed for lunch from 12:45 p.m. to 1:40 p.m.

Tamara Wilcox left the meeting at this time.

ACCOUNTS RECEIVABLE – FIRST NATIONS 22686/10 Colin Kelly moved that the Board of Trustees receive as information, the Accounts Receivable for First Nations, as attached.

CARRIED

BORROWING RESOLUTIONS 22687/10 Colin Kelly moved that the Board of Trustees approve the Borrowing Resolution in the amount of \$1,500,000.00 to meet the current operating expenditures for the year 2009/2010, as attached.

CARRIED

REVISED STATEMENT OF FINAL COSTS – LITTLE BUFFALO AND SUSA CREEK MODULARS 22688/10 Colin Kelly moved that the Board of Trustees approve the amended Statement of Final Costs for Modular Requests for Little Buffalo and Susa Creek Schools, as attached.

CARRIED

PROCEDURE 424 –
STAFF VACATIONS
AND HOLIDAYS

22689/10 Colin Kelly moved that the Board of Trustees receive as information, Procedure 424, staff Vacations and Holidays, as attached.

CARRIED

REQUEST FOR
PROPOSAL –
ELECTRONIC
DOCUMENT
MANAGEMENT
SYSTEM

22690/10 Colin Kelly moved that the Board of Trustees approve the Request for Proposal for an Electronic Document Management System, as presented and attached, subject to review by legal counsel.

CARRIED

PROPANE TENDER

22691/10 Colin Kelly moved that the Board of Trustees authorize the administration to issue an RFP for the supply of propane and related services for the jurisdiction, as attached.

CARRIED

BILL WOODWARD
FURNITURE
TENDER

22692/10 Colin Kelly moved that the Board of Trustees authorize the administration to proceed with the issuance of a tender for the supply of furniture and equipment for the new school at Anzac.

CARRIED

REQUEST FOR
MODULARS

22693/10 Colin Kelly moved that the Board of Trustees approve the request for modular units for the 2010/2011 school year, as attached.

CARRIED

UPGRADE OF
BOBCATS – UNITS
657 AND 658

22694/10 Colin Kelly moved that the Board of Trustees approve the trade in of Units #657 and #658 at an anticipated cost of \$3,880.00 + gst, and \$3,829.00 + gst respectively as per the Municipal Trade Agreement utilizing funds from R & M expense.

CARRIED

WINDOW
REPLACEMENT –
HILLVIEW SCHOOL

22695/10 Colin Kelly moved that the Board of Trustees accept the tender from White Tail Handyman Services in the amount of \$66,425 + gst, for the supply and installation of windows at Hillview School, with funds coming from the project.

Other tenders received were:

Allwest Glass (supply only) \$53,633.00 + gst

CARRIED

COUNTER
REPLACEMENTS

22696/10 Colin Kelly moved that the Board of Trustees authorize the administration to enter into a contract with Halbar for the replacement of existing counter tops with stainless steel ones at J.F. Dion, Anzac (old school), Gift Lake and Grouard with funds coming from School Food Services surplus.

CARRIED

LSBC MEETING
MINUTES

22697/10 Colin Kelly moved that the Board of Trustees receive the Local School Board Committee Meeting minutes as listed below: -

<u>Committee</u>	<u>Date</u>
Bishop Routhier	February 3, 2010
Elizabeth	February 23, 2010
	March 31, 2010
Janvier	March 24, 2010
J.F. Dion	March 29, 2010
Little Buffalo	March 16, 2010
	April 13, 2010
Paddle Prairie	March 22, 2010
	April 14, 2010

Pelican Mountain	April 19, 2010
Red Earth Creek	January 26, 2010
	March 15, 2010
Susa Creek	December 8, 2010
Wabasca	April 13, 2010

CARRIED

ADMIN ACTION –
LSBC MEETING
MINUTES

22698/10 Colin Kelly moved that the Board of Trustees approve of the action taken by administration with respect to Local School Board Committee minutes received as listed below:

<u>Committee</u>	<u>Motion No.</u>	<u>Action Taken</u>
Elizabeth		As Presented
Fr. R. Perin		As Presented
J.F. Dion		As Presented
Little Buffalo	038-09-10	Administration
	039-09-10	Administration
	040-09-10	Maintenance
Paddle Prairie		As Presented
Pelican Mountain	2203/04/10	Administration
Red Earth Creek	2010-01-1284	Housing
	2010-03-1386	Administration
	2010-03-1293	Administration
	2010-04-1298	Administration
	2010-04-1299	Administration
	2010-04-1300	Administration
Susa Creek	180/09	Clarification
Wabasca	2344/04/10	Administration
	2351/04/10	Administration
	2354/04/10	Administration

CARRIED

COVERING
MOTION –
ORGANIZATIONAL
PLANS

22699/10 Colin Kelly moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relate to Organizational Plans.

<u>Committee</u>	<u>Date.</u>	<u>Motion No.</u>
Elizabeth	Mar 31/10	2010.03.696
Red Earth Creek	Mar 15/10	2010-03-1295
Wabasca	Apr 13/10	2348/01/10

CARRIED

INFORMATION
ITEMS

22700/10 Colin Kelly moved that the Board of Trustees accept the information items as presented, as follows:

- a) Payment of Accounts
 - Cheque Nos. 267331 – 267771
\$2,502,349.95
 - Cheque Nos. 400019666 – 400019809
\$312,090.78

CARRIED

ADJOURN

The meeting adjourned at 5:10 pm

Colin J. Kelly, Official Trustee

Dennis Walsh, Secretary-Treasurer