

<b>Current Policy 7</b>	<b>Amended Interim Policy 7 – Adopted on January 21, 2010.</b>
Local School Board Committees	This Amended Policy 7 repeals and replaces Policy 7, as amended by BM: #21218/04 (March 26/04) and #22068/08 (March 7/08)
Local School Board Committees are provided for under the terms of the <i>Northland School Division Act</i> . The legislated powers of the Local School Board Committees are identified in section 9 of the <i>Northland School Division Act</i> . In addition the Northland Board can delegate certain of its powers to the Local School Board Committees in accordance with the provisions of section 61 of the <i>School Act</i> .	Local School Board Committees are provided for under the terms of the Northland School Division Act. The Legislated powers of the Local School Board Committees are identified in section 9 of the <i>Northland School Division Act</i> .
In recognizing that the schools exist as an integral part of the community and cannot be separated from it, the Northland Board believes that the success of the school program will depend largely upon the effectiveness of parents, students, and staff working toward common goals.	In recognizing that the schools exist as an integral part of the community and cannot be separated from it, the Northland Board believes that the success of the school program will depend largely upon the effectiveness of parents, students, and staff working toward common goals.
The Local School Board Committee represents a community to provide for involvement and to facilitate communication between the community and the school and on school matters, to the school's administrator and staff and Board, and from the Northland Board back to the administrator, school staff, and community.	The Local School Board Committee represents a community to provide for involvement and to facilitate communication between the community and both the school and the Northland Board.
<b>Specifically</b>	<b>Specifically</b>
1. The Local School Board Committee shall be formed in accordance with the provisions of section 4 of the <i>Northland School Division Act</i> .	1. The Local School Board Committee shall be formed in accordance with the provisions of section 4 of the <i>Northland School Division Act</i> .

2. The Recording Secretary, if not an elected member, has no voting privileges.	2. The Recording Secretary, if not an elected member, has no voting privileges.
3. The Principal of the community school shall act as an educational advisor to the Local School Board Committee.	3. The Local School Board Committee shall act as advisor to the Principal of the school.
4. The Local School Board Committee is expected to act in the same way and use the same meeting procedures as the Northland Board.	4. The Local School Board Committee is expected to act in the same way and use the same meeting procedures as the Northland Board.
5. The Northland Board delegates to the Local School Board Committees the power to make the final decision on the following:	5. The Northland Board delegates to the Local School Board Committees the power to make the final decision on the following:
5.1 The approval of any field trip recommended by the school principal that is in accordance with the criteria established by the Local School Board Committee and the requirements of the Administrative Procedures established for the Division.	5.1. The development of a local policy and procedures for the approval of the community use of school buildings and equipment such policy to be subject to the approval of the Principal.
5.2 The development and approval of a local policy and procedures regarding student attendance during extreme weather conditions that is in accordance with the Administrative Procedures established for the Division.	
5.3 The development and approval of a local policy and procedures regarding attendance and truancy that includes expectations about:  Attendance  Behavior while on school premises or at school-sponsored activities	

Alcohol Illegal drugs Weapons	
5.4 The development of a discipline policy in cooperation and consultation with the school principal.	
5.5 The decision on whether or not it wishes to rule on a student expulsion.	
5.6 The development of a local policy and procedures for the approval of the community use of school buildings and equipment.	
5.7 The development of a local policy regarding length of school day, noon hour and recesses, in keeping with the provisions of the <i>School Act</i> and other provincial requirements.	
5.8 The approval of up to two school days per year to be declared as a holiday for Farmer's Day and/or Treaty Day or Métis Proclamation Day.	5.2. The approval of up to two school days per year to be declared as a holiday for Former's Day and/or Treaty Day or Métis Proclamation Day.
5.9 The approval of a local policy regarding provisions for religious instruction for students in school.	5.3. The approval of a local policy regarding provisions for religious instruction for students in school.
5.10 The approval of a local policy for the provision of after hour courses.	5.4. The approval of a local policy for the provision of after-hours courses.
5.11 The approval of the school organizational plan for each academic year.	

<p>5.12 The approval of the plan governing the school's participation in any Regional Professional Development Days.</p>	
<p>6. The Board of Trustees shall give consideration to the recommendations of the Local School Board Committee on the following:</p>	<p>6. The Northland Board may consult with and seek recommendations from the Local School Board Committee regarding the following:</p>
<p>6.1 The development and/or review of all policies, guidelines or procedures.</p>	<p>6.1. The development and/or review of all policies, guidelines or procedures.</p>
<p>6.2 The implementation of new programs and activities.</p>	<p>6.2. The implementation of new programs and activities.</p>
<p>7. The Board of Trustees of the Northland School Division shall establish an annual honorarium for the Chairperson and the Secretary of the Local School Board Committee.</p>	<p>7. The Northland Board shall establish an annual honorarium for the Chairperson and the Secretary of the Local School Board Committee.</p>
<p>8. If a Local School Board Committee hires a Recording Secretary, the Committee shall establish the method of payment as either flat rate or casual, and budget for this service accordingly.</p>	<p>8. If a Local School Board Committee hires a Recording Secretary, it shall establish the method of payment as either flat rate or casual, and budget for this service accordingly.</p>
<p>9. Each Local School Board Committee may decide to pay its members on either a quarterly basis or on attendance. The attendance of all members must be recorded in the minutes of the Local School Board Committee.</p>	<p>9. Each Local School Board Committee may decide to pay its members on either a quarterly basis or on attendance. The attendance of all members must be recorded in the minutes of the Local School Board Committee.</p>
<p>9.1 Where a Local School Board Committee has decided to pay its members on a quarterly basis, the annual rate shall be divided by four.</p>	<p>9.1. Where a Local School Board Committee has decided to pay its members on a quarterly basis, the annual rate shall be divided by four.</p>
<p>9.2 When payments are made on a quarterly basis,</p>	<p>9.2. When payments are made on a quarterly basis, the total amount paid in one year shall</p>

the total amount paid in one year shall not exceed the annual amount.	not exceed the annual amount.
10. The Local School Board Committee shall be given the authority to:	10. The Local School Board shall be given the authority to:
10.1 Provide direction and assistance to the Principal and staff in the preparation, allocation, and monitoring of the funds allocated for supplies, equipment, services, and staffing for both instructional and clerical positions.	
10.2 Provide direction and assistance to the Principal and staff in determining areas of priority for budget expenditures.	
10.3 Approve the school budget.	
10.4 Review with the Principal and staff the expenditures of the established budget through a review of school expenditures as regularly provided by Divisional Office.	
10.5 Review with the Principals and the school staff the collection and expenditure of school generated funds.	10.1. Review with the principal and the school staff the collection and expenditure of school generated funds.
10.6 Provide recommendations to the Northland Board on the adequacy of allocated funds and assist in identifying needs for special funding.	10.2. Provide recommendations to the Northland Board on the adequacy of allocated funds and assist in identifying needs for special funding.
10. The Local School Board Committee shall have the following authority in regard to the selection of school staff:	

11.1 In consultation with the local administration and the community decide the composition of the staff by determining the number of paraprofessional or certificated staff.	
11.2 To screen, interview and make recommendations on the appointment of the School Principal. The Local School Board Committee may request the assistance of the Personnel Committee of the Board in the screening and short listing of candidates.	
11.3 To interview and make recommendations on the appointment of certificated staff.	
11.4 To screen, interview and recommend the appointment of all Paraprofessionals, Caretakers, Bus Drivers and other local school support staff and contracted positions in consultation with the principal.	
11. The Local School Board Committee shall be given the following authority in regard to the provision of student transportation:	11. The Local School Board Committee shall be given the following authority in regard to the provision of student transportation:

<p>12.1 To make recommendations concerning the need for a student transportation program that is consistent with the requirements of the Northland Board and provincial legislation.</p>	<p>11.1 To make recommendations concerning the need for a student transportation program that is consistent with the requirements of the Northland Board and provincial legislation.</p>
<p>12.2 To develop and approve a policy concerning student conduct on the bus.</p>	
<p>12. The Local School Board Committee shall be given the following authority in regard to the School Lunch Program:</p>	<p>12. The Local School Board Committee shall be given the following authority in regard to the School Lunch Program:</p>
<p>13.1 To determine the overall policy, which must be consistent with the policies of the Northland Board, under which the School Lunch Program Associations will operate within the school facility.</p>	<p>12.1 To determine the overall policy which must be consistent with the policies of the Northland Board under which the School Lunch Program Associations will operate within the school facility.</p>
<p>13.2 To request the Northland Board to enter into a contract with it to operate the lunch program in the school.</p>	<p>12.2. To request the Northland Board to enter into a contract to operate the lunch program in the school.</p>
<p>13. The Local School Board Committee may make recommendations to the Northland Board in the following areas in regard to the provision of school facilities:</p>	

14.1 The adequacy of school buildings, new school construction and site development, the need for change, upgrading, or renovations.	
14.2 The supplying of information on the availability of individuals in the community that have the necessary expertise for the provision of maintenance services of the school facility.	
14. The Local School Board Committee shall:	13. The Local School Board Committee shall:
14.1 Keep available all proceedings of the Local School Board Committee meetings.	13.1 Keep available all proceedings of the Local School Board Committee Meetings
14.2 Make all decisions in the form of resolutions	13.2 Make all decisions in the form of resolutions.
15.3 Use a code in order to maintain the anonymity of individual students or staff members when dealing with evaluations or personal matters.	13.3. Ensure that all personal information in its possession or control is dealt with in accordance with relevant legislation.
14.4 Monitor its own Local School Board Committee budget.	13.4 Monitor its own Local School Board Committee budget.
15. The Local School Board Committee shall provide an orientation for all staff.	
17. The members of the Local School Board Committee	14. The members of the Local School Board Committee

shall become familiar with the statutes and regulations that govern the operation of schools in the Province of Alberta such as:		shall become familiar with the statutes, regulations, and policies that govern the operation of schools in the Province of Alberta generally and the Northland School Division specifically such as:	
17.1 <i>The School Act</i>		14.1. <i>The School Act.</i>	
17.2 <i>The Northland School Division Act</i>		14.2 <i>The Northland School Division Act</i>	
17.3 The Education Policies Handbook of Northland School Division		14.3 <i>The Education</i> Policies Handbook of Northland School Division.	
17.4 The Administrative Procedures Handbook of the Northland School Division		14.4 The Administrative Procedures Handbook of the Northland School Division.	
17.5 The Collective Agreement		14.5 The Collective Agreement.	
18. The names of the Local School Board Committees and the number of elected members for each are as follows:		15. The names of the Local School Board Committees and the number of elected members for each are as follows:	
Anzac Gregoire Lake Reserve Joint Ward 1 – 1 member – Gregoire Lake Reserve Ward 2 – 4 members - Anzac	5	Anzac Gregoire Lake Reserve Joint Ward 1 – 1 member – Gregoire Lake Reserve Ward 2 – 4 members - Anzac	5
Athabasca Delta	5	Athabasca Delta	5
Bishop Routhier	5	Bishop Routhier	5
Calling Lake	5	Calling Lake	5

Chipewyan Lake	3	Chipewyan Lake	3
Conklin	5	Conklin	5
Desmarais	5	Desmarais	5
East Prairie	5	East Prairie	5
Elizabeth	5	Elizabeth	5
Fort McKay	3	Fort McKay	3
Gift Lake	5	Gift Lake	5
Grouard	5	Grouard	5
J.F. Dion	5	J.F. Dion	5
Janvier	5	Janvier	5
Keg River	5	Keg River	5
Little Buffalo	5	Little Buffalo	5
Paddle Prairie	5	Paddle Prairie	5
Peerless Lake	5	Peerless Lake	5
Pelican Mountain	3	Pelican Mountain	3
Red Earth Creek	5	Red Earth Creek	5
Susa Creek	5	Susa Creek	5
Trout Lake	5	Trout Lake	5
Wabasca	5	Wabasca	5

Legal Reference: Sections 4, Northland School Division Act  
Section 61, School Act – RSA 2000