



BOARD HIGHLIGHTS

August, 2009

MEMBERSHIP

Steve Noskey, Chair of the Board
Chris Noskey, Vice-Chair

Julia Cardinal, ADCS
Shirley Klassen, Anzac
Clifford Cardinal, Calling Lake
Ivan Alook, Chipewyan Lake
Shirley Tremblay, Conklin
Ernie Grach, Desmarais
Harry Supernault, East Prairie
Shelley Bartman, Elizabeth
Vacant, Fort McKay
Inier Cardinal, Gift Lake
Jeff Chalifoux, Grouard
Diahann Polege-Aulotte, J.F. Dion
Jules Nokohoo, Janvier
Ken Tupper, Keg River
Lorraine McGillivray, Paddle Prairie
James Alook, Peerless Lake
Shayne Taron, Pelican Mountain
Cheryl Wogan, Red Earth Creek
Rachelle McDonald, Susa Creek
Elmer Gullion, Trout Lake
Robin Guild, Wabasca

Senior Administration

Pier de Paola, Superintendent
Shelley Willier, Asst. Superintendent
Mike Guindon, Secretary-Treasurer
Vacant, Assistant S/Treasurer

- ✘ The Board approved the disposal of records in accordance with Procedure 110.
- ✘ The Board approved the disposal of assets in accordance with Section 200 of the School Act.
- ✘ The following Procedures were received as information:
 - Procedure 424, Staff Vacations and Holidays
 - Procedure 523, Capital Purchases.
- ✘ The Board approved changes to Appendix 2 of the Policy Manual – Schedule of rates.
- ✘ The Board approved changes to Procedure 320, Financial Support for Education Placement Outside of the Division.
- ✘ The Board entered into a contract with Dennis Walsh for the position of Secretary-Treasurer, effective August 17, 2009.
- ✘ The Board approved the following job descriptions:
 - Supervisor of Instruction: Elementary Programming
 - Supervisor of Instruction: Secondary and Alternate Programming
 - Education Mentor/Coach – Elementary
 - Education Mentor/Coach – Secondary
 - Education Mentor/Coach – AISI
 - I.T. Help Desk
 - Safety Officer
- ✘ The Board approved the Organizational Chart.
- ✘ The Board directed the administration and the Personnel Committee to proceed with staffing for the Supervisor of Aboriginal Programs.
- ✘ The Board authorized the administration to proceed with staffing the following positions:
 - Elementary Education Coach (hire)
 - AISI Education Coach (hire)
 - Secondary Education Coach (subject to budget approval)
 - I.T. Help Desk (subject to budget approval)
 - Safety Officer (subject to budget approval)
- ✘ The Board approved the evaluation of the Assistant Superintendent.
- ✘ The Board requested a review of the practice of granting in-lieu days to principals.
- ✘ The Board approved the Boarding Home Manual on an interim basis.
- ✘ The Board approved a study evaluating healthy school environments for children to be undertaken by Shauna Downs of the University of Alberta on selected schools throughout the division.



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- ✂ The Board approved a request from Sue Mills to contact social studies teachers within Northland School Division in order to complete her Masters of Education degree.
- ✂ The Board approved the inclusion of two casual labour employees in the Teacher Training program and that they are paid at the same rate as the other employees who we have budgeted for.
- ✂ The Board authorized the administration to transfer funds from capital reserves to operating reserves in accordance with revised Procedure 523, Capital Purchases.
- ✂ The Board approved the addendum to Clause 3 of the Teacher Training Leave Agreement as follows:
"The return service subsidy will be calculated at 70% of the budgeted average teacher assistant salary (\$40,264) or current salary, whichever is in the best interest of the employee, and continuation of ASEBP benefits."
- ✂ The Board approved an interim policy on signing authority for the jurisdiction until a delegation of authority matrix can be presented for approval.
- ✂ The Board ratified the administrative action in the purchase of 25 laptop computers to a maximum cost of \$36,500 plus gst, with funds coming from CTS equipment funding.
- ✂ The Board authorized the administration to proceed with the purchase of 23 laptop computers for use by the Local School Board Committee, up to a maximum of \$1,000 each, including gst, with funds coming from the Technology and Furniture Reserve.
- ✂ The Board ratified the administrative action of purchasing twenty-one (21) TL 33 Video Conferencing monitors at a cost of \$67,200 plus gst, from Matrix Video Communications Corporation, with funds coming from Instructional Reserves.
- ✂ The Board approved the purchase of an I-Series Server, including a three year maintenance contract, licensing and installation from Bellamy for a maximum of \$34,000 + gst with funds coming from equipment reserves.
- ✂ The Board authorized the administration to enter into an agreement with Jac Fehr at \$40.00 per hour plus expenses at Northland rates, for preventative maintenance in Area 3 schools and to coordinate IMR projects at J.F. Dion and Paddle Prairie, with funds coming from current maintenance salaries and assigned project costs.
- ✂ The Board authorized the administration to proceed to tender for the replacement of unit #663 (Tractor) at J.F. Dion using the same specifications as the last tractor tender.
- ✂ The Board authorized the administration to enter into a five year lease with 66840 Alberta Ltd., at \$1,800 per month, plus gst, with funds coming from current year operations.
- ✂ The Board authorized the administration to develop an RFP for fleet vehicle leasing.
- ✂ The Board approved the rental of a portable camp kitchen at \$3,000 per month plus initialization and de-initialization fees each, from Northgate Trailer Industries, with funds coming from School Food Services surplus.
- ✂ The Board authorized the administration to proceed to tender for the Elizabeth School Kitchen.
- ✂ The Board of Trustees ratified the administrative action of engaging N53 Architecture as Consultants for the Elizabeth School Kitchen project, at a cost of \$60,000 + gst, with funds coming from capital projects.
- ✂ The Board of Trustees received as information, the Accounts Receivable from Federal Government and First Nations.
- ✂ The Board approved the 2009-2010 budget.

"Every student is a lifelong learner and successful in life".