

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES
REGULAR MEETING OF NOVEMBER 28, 2009, AT DIVISIONAL OFFICE, PEACE RIVER.

S	BOARD	L.S.B.C.
✓	Steve Noskey	• Chairperson
×	Julia Cardinal	• Leeann Gauchier, Bishop Routhier
✓	Shirley Klassen	• Athabasca Delta
✓	Chris Noskey	• Stella Noskiye, Chip Lake
×	Clifford Cardinal	• Anzac
✓	Ivan Alook	• Pam Tremblay, Conklin
×	Shirley Tremblay	• Bishop Routhier
✓	Ernie Grach	• Shelley Auger, East Prairie
✓	Harry Supernault	• Calling Lake
✓	Shelley Bartman	• Merle Supernault, East Prairie
	Vacant	• Elizabeth Jacknife, Elizabeth
✓	Inier Cardinal	• Conklin
✓	Jeff Chalifoux	• Gwen Lepine, Elizabeth
✓	Wayne Anderson	• Desmarais
✓	Jules Nokohoo	• Howard Shaw, Gift Lake
✓	Ken Tupper	• East Prairie
✓	Lorraine McGillivray	• Ken Shaw, Gift Lake
×	James Alook	• Elizabeth
✓	Shayne Taron	• Kathy Anderson, Gift Lake
✓	Cheryl Wogan	• Lillian Laboucane, J.F. Dion
✓	Mike Moberly	• Gift Lake
✓	Elmer Gullion	• Grouard
✓	Robin Guild	• Clarence McGillivray, Keg River
		• Linda Halabisky, Keg River
		• Larry Ominayak, Little Buffalo
		• Marie Alook, Peerless Lake
		• Paul Houle, Peerless Lake
		• Virginia Cardinal, Peerless Lake
		• Jack Okemow, Peerless Lake
		• Desmond Wogan, Red Earth Creek
		• Louise Benson, Red Earth Creek
		• Vivian McDonald, Susa Creek
		• Joe Karakuntie, Susa Creek
		• Paul Yellowknee, Trout Lake
		• Norman Gladue, Trout Lake
		• Alfred Muskwa, Trout Lake
		• Emile Houle, Trout Lake
		• Samantha Bow-Noskiye, Wabasca

ALTERNATES	
Wendy Tremblay	• Conklin
Marie Alook	• Peerless Lake

S	ADMINISTRATION
✓	Pier De Paola, Superintendent of Schools
✓	Dennis Walsh, Secretary-Treasurer
✓	Rick Baier, Director of Business Affairs
✓	Shelley Willier, Assistant Superintendent
✓	Ann Rosin, Administrative Assistant
✓	Susan Doerksen, Secretary
✓	Rick Horon, Supervisor of Secondary and Alternate Programming

CALL TO ORDER

The Chairperson called the meeting to order at 9:05 a.m.

OPENING PRAYER

Steve Noskey gave the opening prayer.

ADOPT AGENDA

22541/09

Harry Supernault moved that the Board of Trustees adopt the agenda with the following additions:

Administration

- a) Grade Six Science Information

Personnel Committee

- a) Procedure 508 – Reimbursement of Expenses

Political Action Committee

- a) Lease Agreement with Peavine Métis Settlement

Finance Maintenance Transportation Committee

- a) Purchase of Microsoft SCCM
- b) Purchase of Trouble Ticketing Software
- c) Wireless Network at Central Office
- d) Purchase of Network Monitoring Software
- e) Disposal of Land – Harmon Valley
- f) Carcajou Property Sale
- g) IMR Final Cost Report for 2008/2009
- h) IMR Expenditure Plan for 2009/2010
- i) Acceptance of Tender – Unit #663 – J.F. Dion Tractor
- j) Rescind Motion 22424/09 re: Disposal of Buses
- k) Disposal of Unit #644
- l) Purchase of Surveillance Cameras
- m) RFP for Fleet Vehicle Leasing
- n) Change in Fleet Logo
- o) Bus Tender
- p) Purchase of Two Way Radio
- q) Disposal of Elizabeth Kitchen Equipment
- r) LAPP Coverage for Kitchen Staff
- s) Aboriginal Restructured Programming
- t) Denial of Conveyance Allowance Applications
- u) Accounts Receivable for Federal Government and First Nations

- v) Conveyance Allowance Applications
- w) Nose Creek Property Tenders

CARRIED

MINUTES –
REGULAR
MEETING –

22542/09 Cheryl Wogan moved that the Board of Trustees approve the Minutes of the Regular Meeting of September 18, 2009 as presented.

CARRIED

PRESENTATION
OF THE ANNUAL
EDUCATION
RESULTS REPORT

Pier De Paola, Superintendent of Schools, in conjunction with Rick Horon, Supervisor of Secondary and Alternate Programming, presented the 2008/2009 Annual Education Results Report.

RECESS

The meeting recessed from 10:30 a.m. to 10:50 a.m.

Pier De Paola, Superintendent continued his presentation.

RECESS

The meeting recessed for lunch from 12:15 – 1:20 p.m.

Robin Guild left the meeting at this time. Samantha Bow-Noskey assumed the position of Alternate for Wabasca Local School Board.

ANNUAL
EDUCATION
RESULTS REPORT

22543/09 Harry Supernault moved that the Board of Trustees approve the Annual Education Results report, noting that the financial data will be updated when the Audited Financial Statements have been approved, as attached.

CARRIED

ASSISTANT
SUPERINTENDENT
REPORT

Shelley Willier, Assistant Superintendent, presented an update on the Instructional programs throughout the Division.

SUPT. REPORT

22544/09 Harry Supernault moved that the Board of Trustees accept the Superintendent's Report as presented and attached.

CARRIED

ASSISTANT
SUPERINTENDENT
REPORT

22545/09 Elmer Gullion moved that the Board of Trustees accept the Assistant Superintendent's Report as presented and attached.

CARRIED

CHAIRMAN'S
REPORT

22546/09 Ernie Grach moved that the Board of Trustees approve the Chairman's Report as presented and attached.

CARRIED

CONFERENCE
REPORTS

It was the decision of the Board that any conference reports from Trustees would be presented at the January meeting.

Cheryl Wogan advised that winner of the Edwin Parr Award was a teacher who was nominated by High Prairie School Division, but is from East Prairie. It was suggested that the Board invite her to attend the January Board meeting to speak to the Board.

DISPOSAL OF
ASSETS

22547/09 Jeff Chalifoux moved that the Board of Trustees approve the disposal of fixed assets in accordance with Section 200 of the School Act and Board practice, as attached.

CARRIED

PROCEDURE 420,
PARA-
PROFESSIONAL
STAFF
EDUCATION
LEAVE

22548/09 Cheryl Wogan moved that the Board of Trustees approve the housekeeping changes to Procedure 420 – Paraprofessional Staff Education Leave, as attached.

CARRIED

PROCEDURE 320 –
FINANCIAL
SUPPORT FOR
EDUCATION
PLACEMENT
OUTSIDE OF THE
DIVISION

22549/09 Cheryl Wogan moved that the Board of Trustees approve the housekeeping changes to Procedure 320, Financial Support for Education Placement Outside of the Division, as attached.

CARRIED

PROCEDURE 425 –
ANNUAL LEAVE
DEFERRAL

22550/09 Jeff Chalifoux moved that the Board of Trustees approve the housekeeping changes to Procedure 425 – Annual Leave Deferral as attached.

CARRIED

PROCEDURE 523 –
CAPITAL
PURCHASES

22551/09 Jeff Chalifoux moved that the Board of Trustees approve Procedure 523, Capital Purchases, as recommended by the Auditor’s in the Management Letter, and as attached.

CARRIED

PROCEDURE 528 –
SCHOOL
GENERATED
FUNDS

22552/09 Shayne Taron moved that the Board of Trustees approve in principle, Procedure 528, School Generated Funds, as attached.

CARRIED

PROCEDURE 529 –
PURCHASING
PROCEDURE 22553/09 Shayne Taron moved that the Board of Trustees
approve in principle, Procedure 529, Purchasing
Procedure, as attached.

CARRIED

GRADE SIX
SCIENCE
INFORMATION 22554/09 Cheryl Wogan moved that the Board of Trustees
receive as information the Grade Six Science
information sheets.

PROCEDURE 508,
REIMBURSEMENT
OF EXPENSES 22555/09 Jeff Chalifoux moved that the Board of Trustees
approve the housekeeping changes to
Procedure 508 – Reimbursement of Expenses,
as attached.

CARRIED

LEASE
AGREEMENT WITH
PEAVINE METIS
SETTLEMENT The Board of Trustees pulled this item, pending
further discussion and possible changes to the
Lease Agreement.

PURCHASE OF
MICROSOFT SCCM 22556/09 Inier Cardinal moved that the Board of Trustees
approve the purchase of Microsoft SCCM
software, training, hardware as outlined in the
Three Year Technology Plan in the amount of
\$87,500 + gst, with half the funding from the
Building Capacity Grant and half from current
year budget.

CARRIED

PURCHASE OF
TROUBLE
TICKETING
SOFTWARE 22557/09 Cheryl Wogan moved that the Board of Trustees
approve the purchase of Numara FootPrints
trouble ticketing software as outlined in the
Three Year Technology plan in the amount of
\$25,000 + gst, with funds coming from current
year budget.

CARRIED

WIRELESS
NETWORK AT
CENTRAL OFFICE

22558/09 Inier Cardinal moved that the Board of Trustees approve the purchase of wireless LAN for Central Office as outlined in the Three Year Technology Plan, in the amount of \$19,500 + gst, with half of the funds coming from funding from the Building Capacity Grant and the other half from the current year budget.

CARRIED

PURCHASE OF
NETWORK
MONITORING
SOFTWARE

22559/09 Inier Cardinal moved that the Board of Trustees approve the purchase of Watchtower Network Monitoring software as outlined in the Three Year Technology Plan in the amount of \$55,000 + gst, with funds coming from current year budget.

CARRIED

DISPOSAL OF
LAND

22560/09 Jeff Chalifoux moved that the Board of Trustees authorize the administration to enter into negotiations with Mr. Hogbin to lease the quarter section of land owned by the Division (SW ¼ 01-83-20 W5th) for a term of not more than three years.

CARRIED

CARCAJOU
PROPERTY SALE

22561/09 Inier Cardinal moved that the Board of Trustees authorize the administration to transfer ownership of Lots 9 & 10 in the Carcajou Settlement from the Board of Trustees of Carcajou School District No. 4669 to Northland School Division No. 61.

CARRIED

IMR FINAL COST
REPORT FOR 2008
– 2009

22562/09 Cheryl Wogan moved that the Board of Trustees approve the Final Cost Report in the amount of \$172,350 for the 2008/2009 IMR expenditures, as attached.

CARRIED

IMR EXPENDITURE
PLAN FOR 2009 –
2010

22563/09 Ernie Grach moved that the Board of Trustees approve the IMR Expenditure Plan for 2009/2010 in the amount of \$1,606,650.00 plus gst, as attached.

CARRIED

TENDER
ACCEPTANCE FOR
UNIT #663 – J.F.
DION TRACTOR

22564/09 Cheryl Wogan moved that the Board of Trustees accept the tender from Ross Ag in the amount of \$18,295 + gst for the purchase of a 2010 John Deer X729 4 WD, 4 Wheel Steer tractor and attachments for J.F. Dion School.

Other tenders received were: -

Ross Ag	\$17,065.00
Ross Ag	\$17,839.00
Ross Ag	\$18,079.00
Ross Ag	18,565.00
Prairie Coast Equipment	\$18,700.00
Ross Ag	\$19,692.00
Deerline Sales	\$19,692.00
Deerline Sales	20,765.00
Prairie Coast Equipment Inc.	\$20,785.00
Houlder Automotive Lt.	\$20,873.00
Prairie Coast Equipment	\$21,235.00
Ross Ag	\$26,007.43
Grande Equipment Ltd.	39,000.00
Ross Ag	\$11,430.65
Houlder Automotive Lt.	\$10,532.00
Ross Ag. Lt.	\$10,877.34
TC Equipment	\$6,497.00
Ross Ag	\$16,160.30

CARRIED

RESCIND MOTION
22424/09 RE;
DISPOSAL OF
BUSES

22565/09 Harry Supernault moved that the Board of Trustees rescind motion No. 22424/09 to dispose of Bus unit Nos. 523, 527, and 542.

CARRIED

DISPOSAL OF BUSES – UNITS 523, 534, 516	22566/09	Inier Cardinal moved that the Board of Trustees approve the disposal of bus Nos. 523, 532 and 516. CARRIED
DISPOSAL OF UNIT No. 644 – 2004 TRAILBLAZER	22567/09	Inier Cardinal moved that the Board of Trustees approve the disposal of Unit No. 644, 2004 Trailblazer. CARRIED
PURCHASE OF SURVEILLANCE CAMERAS	22568/09	Cheryl Wogan moved that the Board of Trustees approve the purchase of five (5) new surveillance cameras and the refurbishment of one (1) existing camera for a combined cost of \$9,090.11 plus gst, with funds coming from the current year budget. CARRIED
RFP FOR FLEET VEHICLE LEASING	22569/09	Jeff Chalifoux moved that the Board of Trustees approve the RFP to investigate the option of leasing vs. continuing to purchase fleet vehicles. CARRIED
CHANGE IN FLEET LOGO	22570/09	Inier Cardinal moved that the Board of Trustees approve the alternative decaling for Divisional vehicles, as attached. CARRIED
PURCHASE OF TWO WAY RADIOS	22571/09	Ernie Grach moved that the Board of Trustees approve the purchase of four (4) Vertex 2100 Two-Way radios and one (1) Base Station, including installation from Quintel Communications in the amount of \$6,191 plus gst, with funds coming from the current year capital purchase budget.

CONVEYANCE
ALLOWANCE

22576/09 Inier Cardinal moved that the Board of Trustees deny applications for conveyance allowance from Edith Pearson and Diahann Polege-Aulotte.

CARRIED

INFORMATION
ITEMS

22577/09 Shayne Taron moved that the Board of Trustees receive the following information items, as attached:

- a) Accounts Receivable for Federal Government and First Nations
- b) Conveyance Allowance

CARRIED

NOSE CREEK
PROPERTY
TENDERS

22578/09 Cheryl Wogan moved that the Board of Trustees reject all tenders received for the sale of the Nose Creek property.

CARRIED

LSBC MINUTES
RECEIVED

22579/09 Ernie Grach moved that the Board of Trustees receive the Local School Board Committee minutes as outlined below: -.

<u>Committee</u>	<u>Date</u>
Anzac	February 25, 2009 August 25, 2009 September 09, 2009 September 23, 2009
Bishop Routhier	June 9, 2009 (Sp.) June 25, 2009 August 27, 2009 October 7, 2009
Calling Lake	June 15, 2009 (Sp.) July 16, 2009 (Sp.) October 14, 2009
Chipewyan Lake	June 11, 2009 August 26, 2009 September 10, 2009 October 7, 2009

Conklin	August 25, 2009
Elizabeth	September 3, 2009 October 3, 2009
Fort McKay	September 3, 2009
Gift Lake	May 19, 2009 June 16, 2009 August 12, 2009 September 22, 2009 October 19, 2009
Grouard	August 17, 2009 September 1, 2009 September 18, 2009 October 19, 2009
Janvier	September 20, 2009 October 14, 2009
J.F. Dion	September 8, 2009 October 5, 2009
Keg River	August 25, 2009 September 29, 2009
Little Buffalo	November 11, 2009
Paddle Prairie	September 2, 2009 September 23, 2009 October 14, 2009
Peerless Lake	June 8, 2009 June 22, 2009 June 27, 2009 September 14, 2009
Red Earth Creek	September 8, 2009 October 13, 2009
Susa Creek	September 17, 2009 October 1, 2009
Trout Lake	August 12, 2009 (Sp) August 31, 2009 October 6, 2009 November 10, 2009
Wabasca	September 15, 2009 October 13, 2009

CARRIED

ADMINISTRATIVE
ACTION – LSBC
MINUTES

22580/09 Ernie Grach moved that the Board of Trustees approve the action take by Administration with respect to local school board committee minutes received, as outlined below:

<u>Committee</u>	<u>Motion No.</u>	<u>Action Taken</u>
Anzac	3618/09	Administration
	3629/09	Clarification
	3634/09	Housing
Bishop Routhier	473	Clarification
Calling Lake	3196-06-15-09	Administration
	3218-10-14-09	Administration
Chipewyan Lake	06-11-2009-10	Administration
	08-26-2009-12	Maintenance
	08-26-2009-13	Administration
	08-26-2009-19	Administration
	2009-10-03	Clarification
	2009-10-04	Housing
Conklin		As Presented
Elizabeth	2009.06.663	Clarification
Fort McKay		As Presented
Gift Lake	38.09	Clarification
	54.09	Clarification
	65.09	Excluded
	84.09	Administration
Grouard	1263	Maintenance
	1264	Clarification
Fr. R. Perin	09-25	Excluded
	09-17	Housing
J.F. Dion	141/09-09	Computer Serv.
	142/09-09	Clarification
Keg River		As Presented
Little Buffalo		As Presented
Paddle Prairie	004:09/10	Administration
	007:09/10	Administration
Peerless Lake	1874/09	Administration
	1881/09	Clarification
	1884/09	Administration
	1888/09	Excluded
	1890/09	Excluded
Red Earth Creek	2009-09-1237	Excluded
	2009-09-1241	Excluded
	2009-09-1240	Excluded
	2009-09-1242	Excluded
	2009-10-1249	Excluded
Susa Creek	160/09	Administration
	166/09	Clarification

Trout Lake	89642-09	Administration
	8965415	Maintenance
Wabasca	2224/09/09	Administration
	2237/09/09	Maintenance
	2238/09/09	Maintenance

CARRIED

COVERING
MOTION – THREE
YEAR
EDUCATIONAL
PLAN

22581/09 Harry Supernault moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relate to the 2009/2010 Three Year Educational Plans as follows:

<u>Committee</u>	<u>Date</u>	<u>Motion No.</u>
Peerless Lake	June 8, 2009	1867/09

CARRIED

COVERING
MOTION – IN LIEU
DAYS FOR
ADMINISTRATORS

22582/09 Harry Supernault moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relate to the 2009/2010 in-lieu days for administrations as follows:.

<u>Committee</u>	<u>Date</u>	<u>Motion No.</u>
Anzac	Sept 9, 2009	3622/09
Bishop Routhier	June 5/09	473
Fort McKay	Sep 3/09	71-09
Janvier	Oct 14/09	09-30
J.F. Dion	Oct 5/09	157/10/09
Peerless Lake	Sep 14/09	1883/09
Red Earth	Sep 8/09	2009/09/1235
Trout Lake	Nov 10/09	8965416

CARRIED

COVERING
MOTION –
ORGANIZATIONAL
PLANS

22583/09 Jeff Chalifoux moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relate to Organizational Plans, as follows:

<u>Committee</u>	<u>Date</u>	<u>Motion No.</u>
Anzac	Feb 25/09	3526-09

CARRIED

INFORMATION
ITEMS

22584/09 Elmer Gullion moved that the Board of Trustees receive as information, the following:

- a) Payment of Accounts
 - Cheque # 263063 – 264577 - \$6,014,632.61
 - Cheque #400018614 – 400018909
 - \$2,100,785.72

CARRIED

ADJOURN

22585/09 Jeff Chalifoux moved that the meeting adjourn.

CARRIED

The meeting adjourned at 4:00 p.m.

Steve Noskey, Chairman of the Board

Dennis Walsh, Secretary-Treasurer