



## Policy 7

### Local School Board Committees

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This Amended Policy 7 repeals and replaces Policy 7, as amended by BM: #21218/04 (March 26/04) and #22068/08 (March 7/08)

Local School Board Committees are provided for under the terms of the Northland School Division Act. The Legislated powers of the Local School Board Committees are identified in section 9 of the *Northland School Division Act*.

In recognizing that the schools exist as an integral part of the community and cannot be separated from it, the Northland Board believes that the success of the school program will depend largely upon the effectiveness of parents, students, and staff working toward common goals.

The Local School Board Committee represents a community to provide for involvement and to facilitate communication between the community and both the school and the Northland Board.

#### Specifically

1. The Local School Board Committee shall be formed in accordance with the provisions of section 4 of the *Northland School Division Act*.
2. The Recording Secretary, if not an elected member, has no voting privileges.
3. The Local School Board Committee shall act as advisor to the Principal of the school.
4. The Local School Board Committee is expected to act in the same way and use the same meeting procedures as the Northland Board.
5. The Northland Board delegates to the Local School Board Committees the power to make the final decision on the following:
  - 5.1. The development of a local policy and procedures for the approval of the community use of school buildings and equipment such policy to be subject to the approval of the Principal.
  - 5.2. The approval of up to two school days per year to be declared as a holiday for Farmer's Day and/or Treaty Day or Métis Proclamation Day.
  - 5.3. The approval of a local policy regarding provisions for religious instruction for students in school.
  - 5.4. The approval of a local policy for the provision of after-hours courses.



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6. The Northland Board may consult with and seek recommendations from the Local School Board Committee regarding the following:
  - 6.1. The development and/or review of all policies, guidelines or procedures.
  - 6.2. The implementation of new programs and activities.
7. The Northland Board shall establish an annual honorarium for the Chairperson and the Secretary of the Local School Board Committee.
8. If a Local School Board Committee hires a Recording Secretary, it shall establish the method of payment as either flat rate or casual, and budget for this service accordingly.
9. Each Local School Board Committee may decide to pay its members on either a quarterly basis or on attendance. The attendance of all members must be recorded in the minutes of the Local School Board Committee.
  - 9.1. Where a Local School Board Committee has decided to pay its members on a quarterly basis, the annual rate shall be divided by four.
  - 9.2. When payments are made on a quarterly basis, the total amount paid in one year shall not exceed the annual amount.
10. The Local School Board shall be given the authority to:
  - 10.1. Review with the principal and the school staff the collection and expenditure of school generated funds.
  - 10.2. Provide recommendations to the Northland Board on the adequacy of allocated funds and assist in identifying needs for special funding.
11. The Local School Board Committee shall be given the following authority in regard to the provision of student transportation:
  - 11.1 To make recommendations concerning the need for a student transportation program that is consistent with the requirements of the Northland Board and provincial legislation.
12. The Local School Board Committee shall be given the following authority in regard to the School Lunch Program:
  - 12.1 To determine the overall policy which must be consistent with the policies of the Northland Board under which the School Lunch Program Associations will operate within the school facility.



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- 12.2. To request the Northland Board to enter into a contract to operate the lunch program in the school.
- 13. The Local School Board Committee shall:
  - 13.1 Keep available all proceedings of the Local School Board Committee Meetings
  - 13.2 Make all decisions in the form of resolutions.
  - 13.3. Ensure that all personal information in its possession or control is dealt with in accordance with relevant legislation.
  - 13.4 Monitor its own Local School Board Committee budget.
- 14. The members of the Local School Board Committee shall become familiar with the statutes, regulations, and policies that govern the operation of schools in the Province of Alberta generally and the Northland School Division specifically such as:
  - 14.1. *The School Act.*
  - 14.2 *The Northland School Division Act*
  - 14.3 *The Education Policies Handbook of Northland School Division.*
  - 14.4 The Administrative Procedures Handbook of the Northland School Division.
  - 14.5 The Collective Agreement.
- 15. The names of the Local School Board Committees and the number of elected members for each are as follows:
 

Anzac Gregoire Lake Reserve Joint.....	5
Ward 1 – 1 member – Gregoire Lake Reserve	
Ward 2 – 4 members - Anzac	
Athabasca Delta .....	5
Bishop Routhier .....	5
Calling Lake .....	5
Chipewyan Lake.....	3
Conklin.....	5
Desmarais .....	5
East Prairie .....	5
Elizabeth .....	5



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Fort McKay .....	3
Gift Lake .....	5
Grouard.....	5
J.F. Dion.....	5
Janvier .....	5
Keg River .....	5
Little Buffalo .....	5
Paddle Prairie .....	5
Peerless Lake.....	5
Pelican Mountain.....	3
Red Earth Creek.....	5
Susa Creek .....	5
Trout Lake.....	5
Wabasca .....	5